

### AUTOMATIC BILL PAYMENT FOR WATER AND SEWER CUSTOMERS

You can have your monthly water and sewer bill payment automatically deducted from your checking or savings account

**Participation is easy!** Simply fill out the authorization form below and return it to the Village for the account you wish to have debited. Please allow two billing cycles for the automatic payment to begin.

# From what types of accounts can payments be made? You can specify your checking or savings account at any bank

or credit union that offers automatic payment.

### How do I know the amount of my bill and the payment date?

You will continue to receive your monthly bill showing your water consumption and the amount due. The payment will be deducted from your account on the due date.

## What if I do not have sufficient funds on the payment date?

A \$25 fee will be assessed in addition to the payment penalties. You will also be subject to the Village's standard collection policy for non-payment of water and sewer bills.

#### What if I disagree with a bill?

Call the Village at least five days before the due date on your bill. After this time, the Village cannot adjust the deducted amount.

The Automatic Bill Payment Service is a free service offered by the Village of Streamwood.

<b>Automatic</b>	Bill	Pav	/ment	offers
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Assurance of timely payments



Convenient payment method



Simple and easy sign-up

### **Automatic Bill Payment Service Authorization Form**

Complete this form and return to: Village of Streamwood, Automatic Bill Payment Service, 301 E. Irving Park Road, Streamwood, IL 60107 or email to finance@streamwood.org

I authorize the Village of Streamwood to instruct my financial institution to make my water and sewer service payments on the dates due from the account identified below. This authority remains in effect until the Village of Streamwood or financial institution has received written notification from me of termination in sufficient time to allow reasonable opportunity to act on it or until the Village of Streamwood has sent me written notice of termination of this agreement.

### **Customer Information**

Name:	Phone:			
Service Address:	Email:			
Water and Sewer Bill Account Number – Customer ID (on bill): _				
REQUIRED FINANCIAL INSTITUTION INFORMATION				
Name of Institution:	_			
Routing Number: Acco	Account Number:			
Want to go paperless? You can have your water bill emailed to you every month. If you are interested, check the box below.				
Check this box to sign up for e-billing				
Signature:	Date:			

Questions? Please call the Finance Department at (630) 736-3810 or email finance@streamwood.org