

**MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
HELD ON THURSDAY, JULY 6, 2023**

CALL TO ORDER:

President Roth called the meeting to order at 7:07 pm.

ROLL CALL:

Trustee William Harper	Present	Trustee Mary Thon	Present
Trustee Nazneen Hashmi	Present	Trustee Rezwanul Haque	Absent
Trustee Michael Baumer	Present	Trustee James Cecille	Present
President Billie D. Roth	Present		

All those answering “present” were physically present at the meeting.

PLEDGE OF ALLEGIANCE:

PRESIDENT’S REPORT:

P-23-001 Citizens Fire Academy Graduation

VILLAGE MANAGER’S REPORT:

Village Manager Sharon Caddigan stated the Police and Fire Departments, along with other neighboring jurisdictions/departments held an “active shooter training” in a school on June 20 and 22. The training was very well received and informative for all involved.

Summer Celebration at Hoosier Grove Park will be July 28-30 – any and all volunteers are welcome!

APPROVAL OF AGENDA:

Request the Board approve the July 6, 2023 Agenda as presented. Trustee Cecille moved for approval. Trustee Hashmi seconded the motion. A voice vote approved the Agenda as presented.

APPROVAL OF THE MINUTES:

Request the Board approve the Minutes of the Board Workshop of June 8, 2023 and the Minutes of the Board Meeting of June 15, 2023 as presented. Trustee Harper moved for approval. Trustee Baumer seconded the motion. A voice vote approved the Minutes as presented.

COMMUNITY DEVELOPMENT – Trustee Baumer/Trustee Thon

A-23-071 Ordinance – PUD Amendment – Southwicke on Sutton

Request the Board approve an Ordinance entitled “AN ORDINANCE APPROVING A FIRST AMENDMENT TO A PLANNED UNIT DEVELOPMENT AGREEMENT AND AUTHORIZING THE EXECUTION OF A FIRST AMENDMENT TO A PLANNED UNIT DEVELOPMENT AGREEMENT WITH FOSTER PREMIER, INC. ON BEHALF OF THE SOUTHWICKE ON SUTTON SUBDIVISION.” This Ordinance approves an amendment to the Planned Unit Development Agreement for the Southwicke on Sutton subdivision to permit expanded decks.

Trustee Baumer presented the Ordinance for first reading and posting.

Community Development Director Jeff Harris stated the Southwicke on Sutton HOA is planning to replace all existing decks, and during the replacement certain decks will be expanded. There are 250 total units in the subdivision; 163 units have decks. All existing decks are elevated at varying heights, and most are only accessible from the interior of the units (3 units have exterior stairs). The HOA will work with each unit owner regarding the replacements and if stairs are to remain (only on units where currently existing). The heights will not be altered. Eighty-nine of the existing decks are legal non-conforming for their method of construction. These decks are attached to a cantilevered portion of the buildings. As part of the replacement these decks will be constructed as free-standing structures per current building codes. The Planning and Zoning Board recommended in favor of this amendments; staff concurs. Management and HOA board members were present for questions. Trustee Cecille confirmed the free-standing structures will be built with 6”x6” posts.

PUBLIC SAFETY – Trustee Cecille/Trustee Harper

No Business to Report

LEGISLATIVE – Trustee Hashmi/Trustee Haque

A-23-072 Resolution – Comprehensive Annual Financial Report Accepted

Request the Board approve a Resolution entitled “A RESOLUTION ACCEPTING THE 2022 ANNUAL COMPREHENSIVE FINANCIAL REPORT, REQUIRED COMMUNICATION LETTER AND TIF COMPLIANCE REPORT PREPARED BY LAUTERBACH & AMEN, LLP CERTIFIED PUBLIC ACCOUNTANTS.” This Resolution acknowledges and accepts the 2022 Annual Comprehensive Financial Report, Required Communication Letter and TIF Compliance Report for the Village.

Trustee Hashmi presented the Resolution and moved for approval. Trustee Baumer seconded the motion. Finance Director Josh Peacock stated the Village has prepared annual reports for 35 consecutive years, receiving the GFOA Certificate of Achievement for excellence in financial reporting for the past 34 consecutive years. Jen Martinson,

Lauterbach and Amen, was present and provided a brief overview of the audit. She stated they provided a “clean opinion” with no concerns. The TIF audit report (Phoenix/Buttitta) was also prepared and there were no concerns. This Resolution accepts the audit as presented. ROLL CALL:

Trustee Harper	Aye	Trustee Thon	Aye
Trustee Hashmi	Aye	Trustee Haque	Absent
Trustee Baumer	Aye	Trustee Cecille	Aye

Motion carried.

RESOLUTION 2023-39

COMMUNITY AFFAIRS – Trustee Harper/Trustee Hashmi

No Business to Report

FINANCE - Trustee Thon/Trustee Cecille

A-23-073 Motion – Approval of Semi-Monthly Expenditures

Request the Board approve the semi-monthly expenditures in the amount of \$464,296.39 which represents the total of the schedule of bills dated July 6, 2023.

General Fund	\$ 180,237.60
Motor Fuel Tax Fund	79,783.06
Wetland Special Service Areas	32,368.78
Capital Replacement Fund	5,060.00
Street Improvement Fund	13,871.57
Equipment Replacement Fund	4,209.05
Facilities Replacement Fund	59,476.55
Water and Sewer Fund	39,437.59
Streamwood Oaks Golf Fund	35,420.67
Police Pension Fund	4,806.52
Firefighters Pension Fund	<u>9,625.00</u>
Total	<u>\$464,296.39</u>

Trustee Thon moved for approval of the semi-monthly expenditures as presented. Trustee Cecille seconded the motion. ROLL CALL:

Trustee Thon	Aye	Trustee Hashmi	Aye
Trustee Haque	Absent	Trustee Baumer	Aye
Trustee Cecille	Aye	Trustee Harper	Aye

Motion carried.

PUBLIC WORKS – Trustee Haque/Trustee Baumer

A-23-074 Motion – Vehicle Purchase – Community Development Department

Request the Board approve the purchase of two (2) Chevrolet Equinox Sport Utility Vehicles from *Sourcewell National Auto Fleet Group* at a cost not to exceed \$55,421.28. This motion would allow the purchase of two vehicles, at a cost of \$27,710.64 per vehicle, for use by inspectors in the Community Development Department. Funds for these vehicles are included in the 2023 Equipment Replacement Fund.

Trustee Baumer presented the Motion and moved for approval. Trustee Hashmi seconded the motion. Community Development Director Jeff Harris stated these are planned replacements for two current vehicles – a 2016 pickup and a 2016 small SUV. Both are experiencing more frequent mechanical failures. The two Chevy Equinox vehicles are currently being offered through Sourcewell and we are hopeful they will actually be produced. Supply chain issues have made new vehicles very challenging to purchase. Trustee Harper expressed concern for replacing vehicles with rather low mileage. ROLL CALL:

Trustee Hashmi	Aye	Trustee Haque	Absent
Trustee Baumer	Aye	Trustee Cecille	Aye
Trustee Harper	Aye	Trustee Thon	Aye

Motion carried.

PUBLIC COMMENTS:

ADJOURNMENT:

Trustee Cecille moved to adjourn. Trustee Baumer seconded the motion. A voice vote approved the adjournment. The Village Board adjourned their meeting at 7:43 p.m.

Billie D. Roth
Village President

Kittie L. Kopitke
Village Clerk

Approved this 20th day of July 2023