

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES  
HELD ON THURSDAY, NOVEMBER 2, 2023**

**CALL TO ORDER:**

President Roth called the meeting to order at 7:08 p.m.

**ROLL CALL:**

VACANT		Trustee Mary Thon	Present
Trustee Nazneen Hashmi	Present	Trustee Rezwanul Haque	Absent
Trustee Michael Baumer	Present	Trustee James Cecille	Present
President Billie D. Roth	Present		

All those answering “present” were physically present at the meeting.

**PLEDGE OF ALLEGIANCE:**

**PRESIDENT’S REPORT:**

P-23-001      Fire Department Coloring Contest Awards – Top selection from each grade

First Grade -- Luisjavier Alvarez, Sunnydale School  
Second Grade – Elena Vega, Ridge Circle School  
Third Grade – Eladia Jimenez, Glenbrook School  
Fourth Grade – Luis Aranda, Ridge Circle School  
Fifth Grade – Ayaan Chikhalia, Sunnydale School  
Sixth Grade – Daniel Garon, Oakhill School

Many thanks to all of the students who participated!

**RECESS:**

Trustee Baumer moved for a short recess to allow for photos. Trustee Hashmi seconded the motion. A voice vote approved the recess. The Village Board recessed their meeting at 7:18 p.m.

**RECONVENE MEETING:**

The Village Board reconvened their meeting at 7:32 p.m.

**ROLL CALL:**

VACANT		Trustee Mary Thon	Present
Trustee Nazneen Hashmi	Present	Trustee Rezwanul Haque	Absent
Trustee Michael Baumer	Present	Trustee James Cecille	Present
President Billie D. Roth	Present		

All those answering “present” were physically present at the meeting.

**VILLAGE MANAGER’S REPORT:**

Village Manager Sharon Caddigan noted the Northwest Municipal Conference Managers will be meeting at Streamwood Fire Station #31 tomorrow, November 3<sup>rd</sup>.

Luminaria and the Village holiday tree lighting are scheduled for Friday, December 1<sup>st</sup>. Volunteers are needed to fill luminaria bags and to place and light them throughout the Village.

**APPROVAL OF AGENDA:**

Request the Board approve the November 2, 2023 Agenda as presented. Trustee Thon moved for approval. Trustee Hashmi seconded the motion. A voice vote approved the Agenda as presented.

**APPROVAL OF THE MINUTES:**

Request the Board approve the Minutes of the Board Workshop of October 12, 2023 and the Minutes of the Board Meeting of October 19, 2023 as presented. Trustee Baumer moved for approval. Trustee Hashmi seconded the motion. A voice vote approved the Minutes as presented.

**COMMUNITY DEVELOPMENT – Trustee Baumer/Trustee Thon**

**A-23-112 Motion – Renewal of Waiver of Locational Restrictions – 1156 E. Irving Park Road**

Request the Board approve a motion to renew a Waiver of Locational Restrictions for live entertainment at Los Fernandez Taqueria.

This Motion approves a renewal of Waiver of Locational Restrictions for Los Fernandez Taqueria at 1156 E. Irving Park Road to permit live entertainment at an existing restaurant with the service of alcoholic beverages in a C-2 Commercial District.

Trustee Baumer presented the Motion and moved for approval. Trustee Cecille seconded the motion. Community Development Director Jeff Harris stated Los Fernandez Taqueria has had a waiver for live entertainment since 2012. They offer

karaoke 2 nights each week (Friday/Saturday). Their food sales are at 85%, which is well over the required 35% for live entertainment. There were some police calls but none related to the entertainment aspect of the business. Sally Castillo, one of the owners, was present for questions. Trustee Cecille confirmed that their security personnel were advised to cooperate with the Streamwood Police when necessary.  
**ROLL CALL:**

Trustee Thon	Aye	Trustee Hashmi	Aye
Trustee Haque	Absent	Trustee Baumer	Aye
Trustee Cecille	Aye	VACANT	

Motion carried.

**A-23-109 Ordinance – Water and Sewer Rate Plan – 2024-2027**

Request the Board approve an Ordinance entitled “AN ORDINANCE AMENDING CHAPTER 3, ENTITLED “WATERWORKS AND SEWERAGE SYSTEM REGULATIONS” OF TITLE 8, ENTITLED “PUBLIC WAYS AND PROPERTY” OF THE VILLAGE CODE OF THE VILLAGE OF STREAMWOOD.” This Ordinance approves a modification to our water and sewer rate structure, eliminating minimum charges, and establishing meter charge and single rate for all users for the years 2024-2027.

Trustee Baumer presented the Ordinance for second reading and moved for approval. Trustee Cecille seconded the motion. **ROLL CALL:**

Trustee Hashmi	Aye	Trustee Haque	Absent
Trustee Baumer	Aye	Trustee Cecille	Aye
VACANT		Trustee Thon	Aye

Motion carried. **ORDINANCE 2023-25**

**PUBLIC SAFETY – Trustee Cecille/Trustee Haque**

**A-23-113 Resolution – Professional Services – Fire Station #32 – FGM Architects**

Request the Board approve a Resolution entitled “A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN ARCHITECTURAL SERVICES AGREEMENT BETWEEN THE VILLAGE OF STREAMWOOD AND FGM ARCHITECTS, INC. TO PROVIDE PROFESSIONAL ARCHITECTURAL SERVICES TO THE VILLAGE FOR THE FIRE STATION 32 RENOVATIONS.” This Resolution approves a professional services agreement for renovations to the living quarters at Fire Station #32. Monies for this project have been budgeted in the Facilities and Equipment Replacement Fund (FERF).

Trustee Cecille presented the Resolution and moved for approval. Trustee Thon seconded the motion. Fire Chief Mike Meyer noted the 2017 space needs study completed for all Village facilities recommended these renovations for Fire Station #32 and the Police Department. The work has been completed in phases to allocate costs and properly fund the projects. At Fire Station #32, completion of Phase 2 will focus on

interior living space to modernize the layout and improve functionality. The HVAC system, roof and gutters will be replaced. Ray Lee and Jason Estes, FGM Architects, were present for questions. Mr. Lee noted the value in upkeep and maintenance of the Village facilities, stating many entities ignore the maintenance until it is beyond rehabilitation. Chief Meyer stated FGM’s service fee for the fire station work is 8.5% of the final cost of the total project which is consistent with prior projects and similar projects in the region. Chief Meyer noted the construction manager process will be utilized for these two contracts; that Resolution follows. ROLL CALL:

Trustee Baumer	Aye	Trustee Cecille	Aye
VACANT		Trustee Thon	Aye
Trustee Hashmi	Aye	Trustee Haque	Absent

Motion carried. RESOLUTION 2023-61

A-23-114 Resolution – Professional Services – Police Department – FGM Architects

Request the Board approve a Resolution entitled “A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN ARCHITECTURAL SERVICES AGREEMENT BETWEEN THE VILLAGE OF STREAMWOOD AND FGM ARCHITECTS, INC. TO PROVIDE PROFESSIONAL ARCHITECTURAL SERVICES TO THE VILLAGE FOR THE POLICE DEPARTMENT LOCKER ROOM RENOVATIONS.” This Resolution approves a professional services agreement for renovations to the locker rooms in the Police Department. Monies for this project are from the Department of Treasury Equitable Sharing Account.

Trustee Cecille presented the Resolution and moved for approval. Trustee Hashmi seconded the motion. Police Chief Shawn Taylor reviewed the planned remodeling at the Police Department which includes the locker room. New, ventilated lockers for each officer are included, along with upgraded shelving, sinks and showers. Furniture for the bunkroom, shelving in the equipment room, and various other needs are also included. FGM’s service fee for their work at the Police Department is a maximum of \$84,000. ROLL CALL:

Trustee Cecille	Aye	VACANT	
Trustee Thon	Aye	Trustee Hashmi	Aye
Trustee Haque	Absent	Trustee Baumer	Aye

Motion carried. RESOLUTION 2023-62

A-23-115 Resolution – Professional Services – Station #32 and Police Department – Stenstrom Group

Request the Board approve a Resolution entitled “A RESOLUTION APPROVING AND AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE ON BEHALF OF THE VILLAGE OF STREAMWOOD AND AUTHORIZING THE VILLAGE CLERK TO ATTEST TO A CERTAIN AGREEMENT WITH STENSTROM CONSTRUCTION GROUP TO PROVIDE CONSTRUCTION MANAGEMENT SERVICES TO THE VILLAGE FOR FIRE STATION 32 RENOVATIONS AND THE POLICE STATION LOCKER ROOM RENOVATIONS.” This Resolution approves a professional services agreement for the construction management of the Fire Station #32 and Police Department renovations. Monies for this project have been budgeted in the Facilities and Equipment Replacement Fund (FERF).

Trustee Cecille presented the Resolution and moved for approval. Trustee Baumer seconded the motion. Fire Chief Mike Meyer stated Stenstrom Construction Group (formerly known as MTI) will be the Construction Manager for the two projects discussed previously. Stenstrom will act on behalf of the Village to hire and organize subcontractors for the projects and oversee the entirety of the projects to completion. This is the same process used during other recent constructions projects for the Village facilities. This agreement authorizes the design phase services at a fixed fee of \$9,400, and a not-to-exceed cost for reimbursable costs of \$376,900. The GMP fee is 7.5% of the final construction cost; when the costs are finalized, an amended agreement will be brought to the Board for approval. Completion dates for the police department project are November 2024 and the fire department project by December 2024. Joel Foss, Stenstrom Construction, was present for questions. ROLL CALL:

Trustee Thon	Aye	Trustee Hashmi	Aye
Trustee Haque	Absent	Trustee Baumer	Aye
Trustee Cecille	Aye	VACANT	

Motion carried.

RESOLUTION 2023-63

**LEGISLATIVE – Trustee Hashmi/Trustee Haque**

**A-23-116 Ordinance – Revising Rules and Regulations of the Civil Service Commission**

Request the Board approve an Ordinance entitled “AN ORDINANCE APPROVING THE REVISED RULES AND REGULATIONS OF THE CIVIL SERVICE COMMISSION OF THE VILLAGE OF STREAMWOOD, COOK COUNTY, ILLINOIS.” This Ordinance approves changes to the list of positions requiring civil service testing.

Trustee Hashmi presented the Ordinance for first reading and posting.

Assistant Village Manager Lisa Scheiner stated the position of Court Liaison/Evidence Technician was removed from the non-sworn police union contract (MAP 567) in 2015; the Civil Service list of exempt position was not modified at that time. The Police Department is planning to add a full time Court Liaison/Evidence Technician in 2024 to prepare for the additional requirements with the body-worn camera and other duties. The duties of the position are more specialized and the Department is asking that the position be removed from the Civil Service process.

**PUBLIC WORKS – Trustee Haque/Trustee Baumer**

**A-23-117 Resolution – Professional Services Agreement – Kollar Pond – Architecture and Engineering**

Request the Board approve a Resolution entitled “A RESOLUTION APPROVING AND AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE ON BEHALF OF THE VILLAGE AND THE VILLAGE CLERK TO ATTEST TO A CERTAIN PROFESSIONAL ENGINEERING AND ARCHITECTURAL SERVICES AGREEMENT WITH CONFLUENCE, INC. FOR PHASE 1 ENGINEERING AND ARCHITECTURAL SERVICES FOR KOLLAR POND” This Resolution authorizes an agreement for Phase 1 professional architectural and engineering services to determine renovation options at Kollar Pond at a cost of \$77,100.

Trustee Baumer presented the Resolution and moved for approval. Trustee Cecille seconded the motion. Public Works Director Matt Mann stated work has started on the Kollar Pond project with soil borings and surveying. This contract with Confluence will cover the soil boring and survey analysis and development of revised conceptual designs including architectural, engineering, drainage, grading and electrical plans. They will plan to present to the Board in early 2024 and host a public open house to discuss concepts with the neighboring residents. ROLL CALL:

Trustee Hashmi	Aye	Trustee Haque	Absent
Trustee Baumer	Aye	Trustee Cecille	Aye
VACANT		Trustee Thon	Aye

Motion carried.

RESOLUTION 2023-64

A-23-118 Resolution – Annual Sewer Lining Program

Request the Board approve a Resolution entitled “A RESOLUTION REJECTING ALL BIDS FOR SEWER LINING, WAIVING COMPETITIVE BIDDING, AND APPROVING AND AUTHORIZING THE EXECUTION OF A CONTRACT WITH VISU-SEWER OF ILLINOIS, LLC FOR 2023 SEWER LINING.” This Resolution rejects all bids received, waives competitive bidding, and awards a contract for the Village’s sewer lining program with Visu-Sewer of Illinois at an estimated cost of \$267,027.50.

Trustee Baumer presented the Resolution and moved for approval. Trustee Hashmi seconded the motion. Public Works Director Matt Mann stated this is the annual sewer lining work done to extend the life of the existing sewer system pipes. Five bids were received. The apparent low bidder, Performance Pipelining, failed to submit the required documentation of qualifications and experience for this work. The second low bidder, Visu-Sewer of Illinois, met the required criteria and has done satisfactory work for the Village in past years. ROLL CALL:

Trustee Baumer	Aye	Trustee Cecille	Aye
VACANT		Trustee Thon	Aye
Trustee Hashmi	Aye	Trustee Haque	Absent

Motion carried.

RESOLUTION 2023-

**FINANCE - Trustee Thon/Trustee Cecille**

A-23-119 Motion – Approval of Semi-Monthly Expenditures

Request the Board approve the semi-monthly expenditures in the amount of \$319,486.52 which represents the total of the schedule of bills dated November 2, 2023.

General Fund	\$131,474.80
Motor Fuel Tax Fund	367.22
Wetland Special Service Areas	2,179.05
Street Improvement Fund	63,800.53
Facilities Replacement Fund	13,826.80
Water and Sewer Fund	84,507.68
Streamwood Oaks Golf Fund	<u>23,330.44</u>
Total	<u>\$319,486.52</u>

Trustee Thon moved for approval of the semi-monthly expenditures as presented. Trustee Cecille seconded the motion. ROLL CALL:

Trustee Cecille	Aye	VACANT	
Trustee Thon	Aye	Trustee Hashmi	Aye
Trustee Haque	Absent	Trustee Baumer	Aye

Motion carried.

A-23-120 Resolution – Highway Safety Grant Agreement

Request the Board approve a Resolution entitled “A RESOLUTION OF THE VILLAGE OF STREAMWOOD TO ACCEPT AND APPROVE A HIGHWAY SAFETY GRANT AGREEMENT BETWEEN THE STATE OF ILLINOIS, ILLINOIS DEPARTMENT OF TRANSPORTATION AND THE VILLAGE OF STREAMWOOD.” This Resolution approves an agreement accepting a Highway Safety Grant from the State of Illinois Department of Transportation.

Trustee Thon presented the Resolution and moved for approval. Trustee Hashmi seconded the motion. Police Chief Shawn Taylor stated this agreement allows the Village to seek a maximum of \$36,000 between October 1, 2023 and September 30, 2024 from the National Highway Traffic Safety Administration administered through the IL Dept. of Transportation for reimbursement of overtime hours for specific traffic enforcement campaigns. These campaigns address specific enforcement issues, i.e., seat belts, car seats, DUI/Impaired driving, speed violations and distracted driving. ROLL CALL:

Trustee Thon	Aye	Trustee Hashmi	Aye
Trustee Haque	Absent	Trustee Baumer	Aye
Trustee Cecille	Aye	VACANT	

Motion carried.

RESOLUTION 2023-66

**COMMUNITY AFFAIRS – Trustee Haque/Trustee Hashmi**

I-23-001 Information Item – Veterans Day

The Veterans Memorial Commission is holding its annual Veterans Day ceremony on Saturday, November 11 at 11:00 am in the Veterans Memorial.

**PUBLIC COMMENTS:**

**ADJOURNMENT:**

Trustee Cecille moved to adjourn. Trustee Baumer seconded the motion. A voice vote approved the adjournment. The Village Board adjourned their meeting at 8:15 p.m.

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Billie D. Roth  
Village President

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Kittie L. Kopitke  
Village Clerk

Approved this 16th day of November 2023