

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES  
HELD ON THURSDAY, DECEMBER 7, 2023**

**CALL TO ORDER:**

President Roth called the meeting to order at 7:01 p.m.

**ROLL CALL:**

VACANT		Trustee Mary Thon	Present
Trustee Nazneen Hashmi	Present	Trustee Rezwanul Haque	Present
Trustee Michael Baumer	Present	Trustee James Cecille	Present
President Billie D. Roth	Present		

All those answering “present” were physically present at the meeting.

**PLEDGE OF ALLEGIANCE:**

**PRESIDENT’S REPORT:**

**VILLAGE MANAGER’S REPORT:**

Village Manager Sharon Caddigan noted the Luminaria and tree lighting event went well, despite a bit of rain. All who attended had a wonderful time.

The Village hosted a holiday event for the business community on December 5<sup>th</sup> and through the “reindeer raffle” almost \$10,000 was raised to support the Holiday Helping program for families in need in the Village. Many thanks to all who attended and supported this program.

**APPROVAL OF AGENDA:**

Request the Board approve the December 7, 2023 Agenda as presented. Trustee Cecille moved for approval. Trustee Hashmi seconded the motion. A voice vote approved the Agenda as presented.

**APPROVAL OF THE MINUTES:**

Request the Board approve the Minutes of the Public Hearing for the 2023 Tax Levies and the Minutes of the Public Hearing for the 2024 Operating and Capital Improvements Budget held on November 16, 2023, as presented. Trustee Baumer moved for approval. Trustee Haque seconded the motion. A voice vote approved the Minutes as presented.

Request the Board approve the Minutes of the Board Meeting of November 16, 2023, as presented. Trustee Haque moved for approval. Trustee Cecille seconded the motion. A voice vote approved the Minutes as presented.

**COMMUNITY DEVELOPMENT – Trustee Baumer/Trustee Thon**

**A-23-121 Ordinance – Terminating a Designated Tax Increment Financing (TIF) District – Buttitta/Francis**

Request the Board approve an Ordinance entitled “AN ORDINANCE TERMINATING THE DESIGNATION OF THE BUTTITTA DRIVE/FRANCIS AVENUE REDEVELOPMENT PROJECT AREA OF THE VILLAGE OF STREAMWOOD AS A TAX INCREMENT FINANCING REDEVELOPMENT PROJECT AREA AND DISSOLVING THE SPECIAL TAX INCREMENT ALLOCATION FUND FOR SAID REDEVELOPMENT PROJECT AREA.” This Ordinance approves the termination of a Tax Increment Financing (TIF) District effective December 31, 2023.

Trustee Baumer presented the Ordinance for second reading and moved for approval. Trustee Haque seconded the motion. ROLL CALL:

Trustee Thon	Aye	Trustee Hashmi	Aye
Trustee Haque	Aye	Trustee Baumer	Aye
Trustee Cecille	Aye	VACANT	

Motion carried. ORDINANCE 2023-27

**A-23-132 Ordinance – Special Use Permit – 696 S. Barrington Road**

Request the Board approve an Ordinance entitled “AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO ALLOW FOR THE OPERATION OF A RESTAURANT WITH THE SERVICE OF ALCOHOLIC BEVERAGES LOCATED AT 696 S. BARRINGTON ROAD.” This Ordinance approves a special use permit in a C-2 neighborhood commercial district to allow the operation of a restaurant with the service of alcoholic beverages for consumption on the premises at Berliner Kebap.

Trustee Baumer presented the Ordinance for first reading and posting.

Community Development Director Jeff Harris stated Berliner Kebap occupies a 1,200 square foot space in the 4B Plaza shopping center. Three other tenants of that center have special uses for alcohol sales (two on-premise and one packaged). The Planning and Zoning Board heard this petition and recommended in favor of the special use; staff concurs. They are asking to serve beer and wine only, for service on the premises. Barbara Gacek, representing Berliner Kebap, was present for questions.

**PUBLIC SAFETY – Trustee Cecille/Trustee Haque**

**A-23-123 Ordinance – Paid Leave Benefits**

Request the Board approve an Ordinance entitled “AN ORDINANCE EXCLUDING THE VILLAGE FROM THE PAID LEAVE FOR ALL WORKERS ACT AND AMENDING THE STREAMWOOD VILLAGE CODE REGARDING PAID LEAVE FOR VILLAGE EMPLOYEES.” This Ordinance affirms the Village’s paid leave benefits and provides a Home Rule exemption from state law.

Trustee Cecille presented the Ordinance for second reading and moved for approval. Trustee Hashmi seconded the motion. ROLL CALL:

Trustee Hashmi	Aye	Trustee Haque	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye
VACANT		Trustee Thon	Aye

Motion carried.

ORDINANCE 2023-28

**A-23-133 Resolution – Waive Competitive Bidding – Extrication Equipment for the Fire Department**

Request the Board approve a Resolution entitled “A RESOLUTION WAIVING COMPETITIVE BIDDING, AND APPROVING AND AUTHORIZING THE VILLAGE TO PURCHASE EXTRICATION EQUIPMENT FOR THE FIRE DEPARTMENT.” This Resolution approves waiving competitive bidding to purchase extrication equipment for the Fire Department from Air One Equipment not to exceed \$50,546.

Trustee Cecille presented the Resolution and moved for approval. Trustee Hashmi seconded the motion. Fire Chief Mike Meyer stated they intend to purchase four tools used in extrication – a spreader (Jaws of Life), cutter, hydraulic ram and a cutter/spreader combo tool, with accessories. This equipment is on front-line fire apparatus. The current equipment was purchased in 2012 and 2013, and warranties are expiring soon with no extension option. The proposed new tools are lighter, more powerful and have increased battery life. They are also “smart” and communicate through wi-fi for maintenance issues and charging needs. This purchase has a 2-year full warranty and an additional 8 year warranty for parts. The funds are available in FERF. Trustee Cecille noted the underwater capability; Chief Meyer noted our department has not done testing with the tools underwater, but that they are able to be used in water rescue situations. ROLL CALL:

Trustee Haque	Aye	Trustee Baumer	Aye
Trustee Cecille	Aye	VACANT	
Trustee Thon	Aye	Trustee Hashmi	Aye

Motion carried.

RESOLUTION 2023-71A

A-23-134 Resolution – Vehicle Purchase – Fire Department

Request the Board approve a Resolution entitled "A RESOLUTION WAIVING COMPETITIVE BIDDING, AND APPROVING AND AUTHORIZING THE PURCHASE OF THREE (3) 2023 F-150 POLICE RESPONDER MOTOR VEHICLES, PLUS ACCESSORY OUTFITTING, FROM MORROW BROTHERS FORD, INC., AT A TOTAL COST NOT TO EXCEED \$174,835.00 FOR THE VILLAGE FIRE DEPARTMENT." This Resolution waives competitive bidding and authorizes the purchase of three (3) fire department vehicles, due to cancelled orders for previously approved vehicle purchases.

Trustee Cecille presented the Resolution and moved for approval. Trustee Haque seconded the motion. Fire Chief Mike Meyer stated the Board previously approved a purchase of three pickup trucks for front-line use and repurposing within the department fleet; these vehicles were cancelled by the manufacturer. Morrow Brothers has three similar vehicles available and is also able to upfit them with the necessary equipment for delivery in early 2024. The funds for this purchase are available in ERF. Trustee Cecille asked the color of the vehicles; Chief Meyer noted one is red and two are black.  
ROLL CALL:

Trustee Baumer	Aye	Trustee Cecille	Aye
VACANT		Trustee Thon	Aye
Trustee Hashmi	Aye	Trustee Haque	Aye

Motion carried.

RESOLUTION 2023-72

**LEGISLATIVE – Trustee Hashmi/Trustee Haque**

A-23-135 Ordinance – Number of Class F Liquor Licenses

Request the Board approve an Ordinance entitled “AN ORDINANCE AMENDING SECTION 3-4-8 ENTITLED “LICENSE CLASSIFICATIONS, FEES, NUMBER ISSUED” OF CHAPTER 4 ENTITLED “ALCOHOLIC LIQUOR DEALERS” OF TITLE 3 ENTITLED “BUSINESS AND LICENSE REGULATIONS,” OF THE VILLAGE CODE OF ORDINANCES OF THE VILLAGE OF STREAMWOOD.” This Ordinance approves changing the maximum number of Class F liquor licenses to 21 to match the licenses outstanding at this time due to Berliner Kebap Inc. being recently granted one.

Trustee Hashmi presented the Ordinance for first reading and posting.

Attorney Adam Durkin stated the number of Class F licenses needs to be increased by one to accommodate the issuance of a liquor license after the special use for Berliner Kebap is approved (anticipated 12/21/2023).

A-23-136 Ordinance – Amending Personnel Policy Manual

Request the Board approve an Ordinance entitled “AN ORDINANCE AMENDING TITLE 1, CHAPTER 11 OF THE VILLAGE CODE OF STREAMWOOD AMENDING THE PERSONNEL POLICY MANUAL.” This Ordinance approves changes to the Personnel Policy Manual ensuring compliance with benefit changes required by the State of Illinois and consistency of time accruals for public safety administration personnel.

Trustee Hashmi presented the Ordinance for first reading and posting. Attorney Adam Durkin stated there are four proposed changes to the Village’s Personnel Policy Manual due to changes in state law; one impacts all employees and three only affects non-union employees. As of January 1, 2024, all employees are provided the opportunity to participate in a pre-tax commuter benefit program; there are no costs to the Village. Two changes are being made to use of sick leave upon retirement. Fire Battalion Chiefs sick hour accrual will be reduced from 1,440 to 1,080 hours to be consistent with the rest of the Tier 2 benefits for non-union personnel. The second change provides parity for police supervisors hired prior to 1/1/2012 to align the sick time accruals with the union contracts at time of their promotion. This ensures no loss of benefit for being promoted to a command position. The last is amending the Child Bereavement Leave Act benefit. In 2023 the Board amended the Personnel Policy to comply with the state law; we inadvertently removed the existing benefit of 5 paid days for non-union employees. All union contracts provide for this paid benefit and union contracts were exempt from the state law and not impacted. This adds back the benefit ensuring all employees, union and non-union, are treated similarly.

**PUBLIC WORKS – Trustee Haque/Trustee Baumer**

A-23-137 Motion – Salt Purchase – Low Bid

Request the Board approve a Motion for the purchase of road salt for the 2023-2024 winter season from Morton Salt Inc., Chicago, Illinois, at a cost of \$79.31 per ton delivered. This Motion authorizes the purchase of the Village’s annual road salt supply from the state’s bid.

Trustee Haque presented the Motion and moved for approval. Trustee Cecille seconded the motion. Assistant Public Works Director Scott Nielsen noted this is a state-bid purchase and we anticipate buying 3,000 tons. Prices are down just a bit from last year.  
ROLL CALL:

Trustee Cecille	Aye	VACANT	
Trustee Thon	Aye	Trustee Hashmi	Aye
Trustee Haque	Aye	Trustee Baumer	Aye

Motion carried.

A-23-127 Ordinance – Approval of 2023 Property Tax Levy

Request the Board approve an Ordinance entitled “AN ORDINANCE LEVYING AND ASSESSING THE TAXES OF THE VILLAGE OF STREAMWOOD FOR THE FISCAL YEAR BEGINNING ON JANUARY 1, 2023 AND ENDING ON DECEMBER 31, 2023.” This Ordinance levies \$13,577,356 in property taxes for general government debt service, and pension purposes, which represents a 0% increase in the tax levy from the 2022 tax extension. A public hearing was held on November 16, 2023 to thoroughly review the levy.

Trustee Haque presented the Ordinance for second reading and moved for approval. Trustee Hashmi seconded the motion. ROLL CALL:

Trustee Thon	Aye	Trustee Hashmi	Aye
Trustee Haque	Aye	Trustee Baumer	Aye
Trustee Cecille	Aye	VACANT	

Motion carried.

ORDINANCE 2023-29

A-23-128 Ordinance – Approval of 2023 Special Service Area Tax Levy

Request the Board approve an Ordinance entitled " AN ORDINANCE AUTHORIZING THE LEVY AND COLLECTION OF TAXES FOR THE MUNICIPAL PURPOSES OF SPECIAL SERVICE AREA NUMBER ONE, SPECIAL SERVICE AREA NUMBER TWO, SPECIAL SERVICE AREA NUMBER FOUR, SPECIAL SERVICE AREA NUMBER FIVE, SPECIAL SERVICE AREA NUMBER SIX, SPECIAL SERVICE AREA NUMBER SEVEN, SPECIAL SERVICE AREA NUMBER EIGHT, SPECIAL SERVICE AREA NUMBER NINE, SPECIAL SERVICE AREA NUMBER TEN, SPECIAL AREA NUMBER ELEVEN, SPECIAL SERVICE AREA NUMBER TWELVE, SPECIAL SERVICE AREA NUMBER THIRTEEN, SPECIAL SERVICE AREA NUMBER FOURTEEN, SPECIAL SERVICE AREA NUMBER FIFTEEN, SPECIAL SERVICE AREA NUMBER SIXTEEN, SPECIAL SERVICE AREA NUMBER SEVENTEEN, SPECIAL SERVICE AREA NUMBER EIGHTEEN, SPECIAL SERVICE AREA NUMBER NINETEEN, SPECIAL SERVICE AREA NUMBER TWENTY, SPECIAL SERVICE AREA NUMBER TWENTY-ONE, SPECIAL SERVICE AREA NUMBER TWENTY-TWO, SPECIAL SERVICE AREA NUMBER TWENTY-THREE, SPECIAL SERVICE AREA NUMBER TWENTY-FOUR, SPECIAL SERVICE AREA NUMBER TWENTY-FIVE, SPECIAL SERVICE AREA NUMBER TWENTY-SIX, SPECIAL SERVICE AREA NUMBER TWENTY-SEVEN, SPECIAL SERVICE AREA NUMBER TWENTY-EIGHT AND SPECIAL SERVICE AREA NUMBER TWENTY-NINE OF THE VILLAGE OF STREAMWOOD FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023, AND ENDING DECEMBER 31, 2023.” This Ordinance is being presented for second reading and passage.

This Ordinance levies a supplemental property tax of \$184,722 for the twenty-eight Village Special Service Areas. Specifically, this ordinance levies \$16,007 in SSA #1 for maintenance of wetland areas in the Meadows South subdivision; \$6,742 in SSA #2 for the Oak Ridge Trails subdivision; \$11,049 in SSA #4 for the Little Creek subdivision; \$5,539 in SSA #5 for the Prospect Place subdivision; \$9,747 in SSA #6 for the Cross Creek

subdivision; \$9,205 in SSA #7 for the Sherwood Forest Subdivision; \$2,844 in SSA #8 for the Jacobs Farm subdivision; \$7,811 in SSA #9 for the Emerald Hills Subdivision; \$7,932 in SSA #10 for the Lakewood Streams Subdivision; \$5,886 in SSA #11 for the Prairie Point subdivision; \$2,352 in SSA #12 for the Hidden Glen subdivision; \$9,915 in SSA #13 for the Willow Pond subdivision; \$9,277 in SSA #14 for the Sterling Oaks I subdivision; \$3,014 in SSA #15 for the Suncrest subdivision; \$4,637 in SSA #16 for the Suncrest West subdivision; \$4,758 in SSA #17 for the Phoenix Lake Business Park; \$18,099 in SSA #18 for the Sterling Oaks 2 subdivision, \$776 in SSA #19 for the Suncrest North subdivision; \$1,589 in SSA #20 for the Suncrest 2 subdivision; \$2,963 in SSA #21 for the Marquette Woods subdivision; \$3,186 in SSA #22 for the Sutton Park Shopping Center; \$1,377 in SSA #23 for the Moraine Woods subdivision; \$14,391 in SSA #24 for the Buckingham Woods subdivision; \$12,157 in SSA #25 for the Forest Ridge subdivision; \$3,256 in SSA #26 for the Rolling Hills I subdivision; \$2,045 in SSA #27 for the Rolling Hills II subdivision; \$2,242 in SSA #28 for the Remington Ridge subdivision; and \$5,926 in SSA #29 for the Villas of Cambridge subdivision. A public hearing was held November 16, 2023 to thoroughly review the levy.

Trustee Haque presented the Ordinance for second reading and moved for approval. Trustee Baumer seconded the motion. ROLL CALL:

Trustee Hashmi	Aye	Trustee Haque	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye
VACANT		Trustee Thon	Aye

Motion carried.

ORDINANCE 2023-30

**FINANCE - Trustee Thon/Trustee Cecille**

A-23-138 Motion – Approval of Semi-Monthly Expenditures

Request the Board approve the semi-monthly expenditures in the amount of \$1,149,184.31 which represents the total of the schedule of bills dated December 7, 2023.

General Fund	\$796,544.45
Motor Fuel Tax Fund	1,540.86
Wetland Special Service Areas	11,289.68
Street Improvement Fund	136,852.20
Equipment Replacement Fund	10,018.96
Facilities Replacement Fund	63,955.00
Water and Sewer Fund	113,547.54
Streamwood Oaks Golf Fund	15,435.62
Total	<u>\$1,149,184.31</u>

Trustee Thon moved for approval of the semi-monthly expenditures as presented. Trustee Baumer seconded the motion. ROLL CALL:

Trustee Haque	Aye	Trustee Baumer	Aye
Trustee Cecille	Aye	VACANT	
Trustee Thon	Aye	Trustee Hashmi	Aye

Motion carried.

A-23-130 Ordinance – Approval of 2024 Operating and Capital Budget

Request the Board approve an Ordinance entitled “AN ORDINANCE APPROVING AND ADOPTING THE 2024 OPERATING AND CAPITAL IMPROVEMENTS BUDGET FOR THE VILLAGE OF STREAMWOOD, COOK COUNTY, ILLINOIS.” This Ordinance approves the Village's 2024 Operating and Capital Improvements Budget. The Village Board held a series of public workshop sessions, and a public hearing was held on November 16, 2023, to thoroughly review the spending plan.

Trustee Thon presented the Ordinance for second reading and moved for approval. Trustee Hashmi seconded the motion. ROLL CALL:

Trustee Baumer	Aye	Trustee Cecille	Aye
VACANT		Trustee Thon	Aye
Trustee Hashmi	Aye	Trustee Haque	Aye

Motion carried. ORDINANCE 2023-31



A-23-139 Ordinance – Amending Title 1, Chapter 11, Section 1-11-2-2 of the Village Code

Request the Board approve a Ordinance entitled “AN ORDINANCE AMENDING TITLE 1, CHAPTER 11, SECTION 1-11-2-2 OF THE VILLAGE CODE OF THE VILLAGE OF STREAMWOOD, COOK COUNTY, ILLINOIS.” This Ordinance updates the Village’s proposed pay for performance plan for 2024.

Trustee Thon presented the Ordinance for first reading and posting.

Assistant Village Manager Lisa Scheiner stated this is the annual ordinance for the non-union positions. The 2024 plan incorporates the Court Liaison/Evidence Technician position that was proposed in the 2024 Budget, and the Lead Foreman based on a union request to remove that position from the AFSCME bargaining agreement. The average range increase is equal to 2.9% which is inline with anticipated market and local government salary increases for 2024.

**COMMUNITY AFFAIRS – Trustee Haque/Trustee Hashmi**

A-23-140 Resolution – Contract Tyler Technologies – Enterprise Resource Planning Software and Services

Request the Board approve a Resolution entitled “A RESOLUTION APPROVING AND AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE ON BEHALF OF THE VILLAGE AND AUTHORIZING THE VILLAGE CLERK TO ATTEST TO A CERTAIN CONTRACT WITH TYLER TECHNOLOGIES, INC. TO PROVIDE ENTERPRISE RESOURCE PLANNING SOFTWARE AND RELATED SERVICES.” This Resolution authorizes a contract renewal with Tyler Technologies, Inc. to provide the Village with Enterprise Resource Planning (ERP) software.

Trustee Haque presented the Resolution and moved for approval. Trustee Cecille seconded the motion. IT Director Joe Ritter stated the Village has been with Tyler Technologies as our main technology platform for finance and licensing since 2019. This contract extends that agreement for an additional three (3) years through December 2026 with a slight reduction in cost for 2024, and a maximum increase of 3% for 2025 and 2026. ROLL CALL:

Trustee Cecille	Aye	VACANT	
Trustee Thon	Aye	Trustee Hashmi	Aye
Trustee Haque	Aye	Trustee Baumer	Aye

Motion carried. RESOLUTION 2023-73

A-23-141 Resolution – Background Investigations

Request the Board approve a Resolution entitled “A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN ID SUBSCRIBER AGREEMENT BETWEEN THE VILLAGE OF STREAMWOOD AND INTERACTIVE DATA, LLC.” This Resolution authorizes a background data information subscription for use by the Police Department.

Trustee Haque presented the Resolution and moved for approval. Trustee Baumer seconded the motion. Deputy Police Chief Josh Norum stated the police department uses several electronic databases during investigations, background checks and fraud prevention. Interactive Data LLC provides results in an easy-to-read report. The SPD currently uses TransUnion for these searches at a cost of \$175 per month for up to 250 searches. There is an additional cost when going over the 250 searches, which does occasionally occur. Interactive Data cost is \$75 per month for 250 searches, and \$140 per month for 500 searches and the results are more thorough and better organized. This agreement is for an undetermined term; either party may terminate at any time. ROLL CALL:

Trustee Thon	Aye	Trustee Hashmi	Aye
Trustee Haque	Aye	Trustee Baumer	Aye
Trustee Cecille	Aye	VACANT	

Motion carried.

RESOLUTION 2023-74

I-23-001 Information Item – 2023 Holiday Helping

On Saturday, December 16, the Village will host our 12<sup>th</sup> Annual Holiday Helping Program.

**PUBLIC COMMENTS:**

Mr. Nauman Khan Azeemi, of Illinois Interfaith Organization, plans to resurrect the Streamwood Chamber of Commerce and asked for support and Village representation.

**ADJOURNMENT TO CLOSED SESSION:**

Trustee Baumer moved to adjourn to closed session to discuss selection of a person to fill a public office per 5 ILCS 120/2(c)(3) and for review of specific personnel per 5 ILCS 120/2(c)(1). Trustee Hashmi seconded the motion. ROLL CALL:

Trustee Hashmi	Aye	Trustee Haque	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye
VACANT		Trustee Thon	Aye

Motion carried. The Village Board adjourned to Closed Session at 7:52 p.m.

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Billie D. Roth  
Village President

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Kittie L. Kopitke  
Village Clerk

Approved this 21st day of December 2023