

MINUTES OF THE BOARD WORKSHOP MEETING
HELD ON WEDNESDAY, FEBRUARY 7, 2024

CALL TO ORDER

President Roth called the Workshop to order at 6:50 p.m.

ROLL CALL

VACANT		Trustee Mary Thon	Present
Trustee Nazneen Hashmi	Present	Trustee Rezwanul Haque	Present
Trustee Michael Baumer	Present	Trustee James Cecille	Present
President Billie D. Roth	Present		

All those answering “present” were physically present at the meeting.

Also present: Village Manager Sharon Caddigan and Assistant Manager Lisa Scheiner; Village Attorney Adam Durkin; Community Development Director Jeff Harris; Finance Director Josh Peacock; Fire Chief Mike Meyer; IT Director Joe Ritter; Police Chief Shawn Taylor; Public Works Director Matt Mann; Matt Strange and Mark Miller, Confluence.

PLEDGE OF ALLEGIANCE

The Village Board is meeting for a Workshop with staff for the following:

Discussions and plans for Kollar Pond
2024 Goals and Objectives Updates

Confluence consultants Matt Strange and Mark Miller presented and reviewed modified renderings and plans based on information now known about the soil and topography of the entire Kollar Pond area. The proposal is planned in 5 phases over a number of years.

A break was taken from 7:50 p.m. to 8:05 p.m. Confluence consultants left the meeting.

Community Development Director Jeff Harris provided information about the proposed Residential Rehabilitation program and working cooperatively with the Northwest Housing Partnership to administer the program. The Village would provide the funds (\$100,000) to NWHP; they would screen the applicants and vendors needed and handle all the administrative responsibilities. The Board reached consensus to provide up to \$25,000 per project, based on income guidelines and the loan would be forgiven provided the owners stay in the property for at least five years after completion of the project.

IT Director Joe Ritter provided a hands-on demonstration of a Chromebook laptop computer as a possible replacement to paper packets for the board members.

Assistant Manager Lisa Scheiner reviewed processes for adding a social media presence and the various options. This is an additional form of customer service but also allows two-way conversation in a public forum. She discussed use, and content, and potential separate Village and Public Safety platforms, as well as the need to “speak” with “one voice.”

Fire Chief Mike Meyer stated the bid date for the fire station and police department work has been extended to February 14, 2024 to allow more bidders to submit. The Guaranteed Maximum Price amendment to the contract should be on the Board’s agenda in March with a planned construction start in April.

Police Chief Shawn Taylor provided a demonstration of the new body-worn cameras that police officers will be utilizing starting in May 2024. This is well in advance of the mandated January 2025 start date.

Finance Director Josh Peacock noted a delivery delay with the February water bills. He is working with Sebus (processor) to confirm exact drop off date with USPS and then attempt to follow the USPS path to determine where the bills are. E-mail bills were sent on January 25th.

PUBLIC COMMENT

ADJOURN

Trustee Cecille moved to adjourn. Trustee Thon seconded the motion. A voice vote approved the adjournment. The Village Board adjourned their Workshop at 9:22 p.m.

Billie D. Roth
Village President

Kittie L. Kopitke
Village Clerk

Approved this 7th day of March 2024