

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES  
HELD ON THURSDAY, MARCH 21, 2024**

**CALL TO ORDER:**

President Roth called the meeting to order at 7:02 p.m.

**ROLL CALL:**

Trustee Mary Thon	Present	Trustee Jovandi Bermudez	Present
Trustee Nazneen Hashmi	Present	Trustee Rezwani Haque	Present
Trustee Michael Baumer	Present	Trustee James Cecille	Present
President Billie D. Roth	Present		

All those answering “present” were physically present at the meeting.

**PLEDGE OF ALLEGIANCE:**

**PRESIDENT’S REPORT:**

P-24-001 Commission Appointments and Re-appointments

President Roth stated Lukasz Stykowski has resigned from the Planning and Zoning Board effective immediately. Trustee Haque moved to accept the resignation. Trustee Hashmi seconded the motion. A voice vote accepted the resignation effective immediately.

President Roth requested concurrence with the appointment of Mike Vichio to the Community Relations Commission for a 2-year term expiring March 2026. Trustee Thon moved to approve. Trustee Hashmi seconded the motion. A voice vote approved the appointment. Mr. Vichio received the oath of office from Clerk Kopitke.

President Roth requested concurrence with the appointment of Jim McGuire to the Civil Service Commission for a 3-year term expiring March 2027. Trustee Baumer moved to approve. Trustee Haque seconded the motion. A voice vote approved the appointment. Mr. McGuire received the oath of office from Clerk Kopitke.

President Roth requested concurrence with the appointment of David Bianchi to the Community Relations Commission as an alternate member, for a 3-year term expiring March 2027. Trustee Thon moved to approve. Trustee Bermudez seconded the motion. A voice vote approved the appointment. Mr. Bianchi received the oath of office from Clerk Kopitke.

P-24-002 Fire Department Architectural Award

The American Institute of Architects (AIA) recently held their Excellence in Design Award ceremony. The event recognizes outstanding projects in architecture and design that are recognized to enhance the quality of citizens' lives. The award program is judged by AIA peers from around the country.

The Village of Streamwood Fire Station 31 was awarded the Highest Honors award. With the design of Station 31, FGM and the Village worked together to design a building that positively adds to the community by providing visually appealing public space for our residents to meet, learn, and explore. FGM Architects Ray Lee and Jason Estes presented the award to President Roth; it will be displayed at Fire Station 31.

**VILLAGE MANAGER'S REPORT:**

Village Manager Sharon Caddigan visited Streamwood High School on March 13<sup>th</sup> to speak with the senior classes regarding Student Government Day which will be held on April 24<sup>th</sup>.

Last evening (March 20<sup>th</sup>), the Village held an Open House for all to review the upcoming plans for the renovation of Kollar Pond and the surrounding area.

On March 29<sup>th</sup>, the Village will participate in the Park District Cottontail Trail event.

**APPROVAL OF AGENDA:**

Request the Board approve the March 21, 2024, Agenda as presented. Trustee Cecille moved for approval. Trustee Haque seconded the motion. A voice vote approved the Agenda as presented.

**APPROVAL OF THE MINUTES:**

Request the Board approve the Minutes of the Regular Board Meeting of March 7, 2024, as presented. Trustee Cecille moved for approval. Trustee Bermudez seconded the motion. A voice vote approved the Minutes as presented.

**COMMUNITY DEVELOPMENT – Trustee Bermudez/Trustee Baumer**

A-24-028 Ordinance – Zoning Variance – 19 McCabe

Request the Board approve an Ordinance entitled “AN ORDINANCE GRANTING A VARIATION IN AN R-3 SINGLE FAMILY RESIDENTIAL DISTRICT TO INCREASE THE MAXIMUM ALLOWABLE LOT COVERAGE TO 3,197 SQUARE FEET (48%) FOR THE PROPERTY LOCATED AT 19 MCCABE DRIVE, PURSUANT TO TITLE 11, SECTIONS 11-5. 4-6 (D) AND 11-13-5 OF THE VILLAGE CODE OF THE VILLAGE OF STREAMWOOD, COOK COUNTY ILLINOIS.” This Ordinance grants a variation for lot coverage for the construction of a detached garage on an existing single-family lot.

Trustee Bermudez presented the Ordinance for first reading and posting.

Community Development Director Jeff Harris stated the Planning and Zoning Board recently heard a request for a variance to allow construction of a two-car garage on this property. This house was built in the late 1950s on a 6,600 square foot lot. Most of the similar homes in this neighborhood are of similar size and do have detached garages; this one does not. Adding a garage will exceed the allowed lot coverage; the existing house as it exists already exceeds the lot coverage based on today's Code. To minimize the increased coverage, the petitioner has agreed to remove the existing shed if the garage variance is approved. The Planning and Zoning Board recommended in favor of this variance with two conditions: 1. The lot coverage increase variance is only applicable to the 440 square foot detached garage and 263 square foot driveway expansion; 2. The existing 84 square foot shed will be removed in its entirety prior to final inspection being granted on the garage. Staff concurs with this recommendation.

Trustee Cecille asked if there were any concerns for flooding on this or adjacent properties. Mr. Harris stated the area was reviewed by Public Works as well and there are no particular concerns. Trustee Cecille asked about specifics for the construction of the garage. Mr. Harris stated the building specifications would be reviewed when they are submitted and before the permit is issued.

A-24-029 Resolution – Business Development Grant – 650 S Sutton Road

Request the Board approve a Resolution entitled “A RESOLUTION AUTHORIZING THE EXECUTION OF A DEVELOPMENT ASSISTANCE PROGRAM AGREEMENT WITH SMOKEY BEAR SMOKE SHOP.” This Resolution authorizes a \$24,500 Business Grant for the Smokey Bear Smoke Shop located at 650 S Sutton Road.

Trustee Bermudez presented the Resolution and moved for approval. Trustee Haque seconded the motion. Community Development Director Jeff Harris stated the petitioner is asking for grant funding for the interior tenant buildout for the store; the lowest contractor estimate is \$42,250. He is also asking for assistance with installing exterior signage with a proposed cost of \$6,750. His total eligible expenses are \$49,000 which will qualify him to receive \$24,500 in funding reimbursement. The CEDC has recommended in favor of this grant. Mr. Syed Hussaini was present for questions.

ROLL CALL:

Trustee Thon	Aye	Trustee Bermudez	Aye
Trustee Hashmi	Aye	Trustee Haque	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye

Motion carried.

RESOLUTION 2024-17

**COMMUNITY AFFAIRS – Trustee Cecille/Trustee Hashmi**

A-24-030 Resolution – Golf Club Fees

Request the Board approve a Resolution entitled "A RESOLUTION ADOPTING AND APPROVING A REVISED GAS GOLF CART FEE SCHEDULE FOR THE STREAMWOOD OAKS GOLF CLUB." This Resolution authorizes modifications to established fees for the Streamwood Oaks Golf Club.

Trustee Cecille presented the Resolution and moved for approval. Trustee Haque seconded the motion. Finance Director Josh Peacock noted the cart fees were last raised in 2022. Costs have increased and the cart fees need to be raised by \$2 per round to meet the higher cost. Links Management, the managing operator of the golf course, will be leasing brand new carts for the coming year. ROLL CALL:

Trustee Bermudez	Aye	Trustee Hashmi	Aye
Trustee Haque	Aye	Trustee Baumer	Aye
Trustee Cecille	Aye	Trustee Thon	Aye

Motion carried.

RESOLUTION 2024-18

A-24-031 Resolution – Legal Services

Request the Board approve a Resolution entitled "A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE ON BEHALF OF THE VILLAGE AND AUTHORIZING THE VILLAGE CLERK TO ATTEST TO A CERTAIN AGREEMENT FOR CORPORATION COUNSEL AND VILLAGE PROSECUTOR SERVICES." This Resolution authorizes a contract renewal for legal services with Storino, Ramello, and Durkin.

Trustee Cecille presented the Resolution and moved for approval. Trustee Hashmi seconded the motion. Attorney Adam Durkin stated the law firm of Storino, Ramello and Durkin have represented the Village since 1996 and is pleased to continue to do so. This contract covers from April 1, 2024 through March 31, 2025 and includes an overall 3% increase in fees. ROLL CALL:

Trustee Hashmi	Aye	Trustee Haque	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye
Trustee Thon	Aye	Trustee Bermudez	Aye

Motion carried.

RESOLUTION 2024-19

**LEGISLATIVE – Trustee Baumer/Trustee Bermudez**

**A-24-032 Resolution – Computer Policy – Village of Streamwood**

Request the Board approve a Resolution entitled "A RESOLUTION ADOPTING THE VILLAGE OF STREAMWOOD COMPUTER SYSTEMS POLICIES MANUAL." This Resolution updates the Village of Streamwood’s Computer Policy regarding the use of the village computer and electronic message system.

Trustee Baumer presented the Resolution and moved for approval. Trustee Haque seconded the motion. Assistant Village Manager Lisa Scheiner noted this is an update of an existing policy and as digital packets are in the planning stages, the Board will also be subject to this policy. Staff positions and titles have been updated throughout as well as the usage of cell phones and smart phone/tablets. Social media information is also included. Anyone issued Village-owed equipment will be required to sign that they have received a copy of the policy. Trustee Bermudez asked about personal devices. IT Director Joe Ritter stated devices such as personal thumb drives should not be used in Village equipment. Ms. Scheiner stated use of personal devices is not appropriate for Village business and should be avoided when at all possible. Trustee Hashmi asked if the Village-issued computers provided to the Board will have restricted access. Mr. Ritter stated they will be restricted, and also reminded everyone there is no expectation of any privacy. ROLL CALL:

Trustee Haque	Aye	Trustee Baumer	Aye
Trustee Cecille	Aye	Trustee Thon	Aye
Trustee Bermudez	Aye	Trustee Hashmi	Aye

Motion carried. RESOLUTION 2024-20

**A-24-033 Resolution – Communications Plan– Village of Streamwood**

Request the Board approve a Resolution entitled "A RESOLUTION ADOPTING THE VILLAGE OF STREAMWOOD COMMUNICATIONS PLAN." This Resolution adopts a communication plan and strategy for the Village’s internal and external communications including social media.

Trustee Baumer presented the Resolution and moved for approval. Trustee Haque seconded the motion. Assistant Village Manager Lisa Scheiner stated one of the Board’s goals included evaluation of social media options and overall communications with the residents and businesses. This plan covers Village communications including newsletters (print and digital), website, digital signage, utility bill inserts and forthcoming social media page(s). The plan has an inventory of what we do, how we do it and that the message will be consistent. Ms. Scheiner provided an in-depth review of the plan. Trustee Baumer expressed his appreciation for the thoroughness of the plan presented. ROLL CALL:

Trustee Baumer	Aye	Trustee Cecille	Aye
Trustee Thon	Aye	Trustee Bermudez	Aye
Trustee Hashmi	Aye	Trustee Haque	Aye

Motion carried. RESOLUTION 2024-21

**FINANCE – Trustee Haque/Trustee Thon**

A-24-034 Motion – Approval of Semi-Monthly Expenditures

Request the Board approve the semi-monthly expenditures in the amount of \$1,226,770.82 represents the total of the schedule of bills dated March 21, 2024.

General Fund	\$583,826.66
Motor Fuel Tax Fund	77,847.11
Wetland Special Service Areas	114.44
Street Improvement Fund	20,952.22
Facilities Replacement Fund	3,881.25
Water and Sewer Fund	524,205.26
Streamwood Oaks Golf Fund	13,988.85
Police Pension Fund	480.03
Firefighters Pension Fund	1,475.00
Total	<u>\$1,226,770.82</u>

Trustee Haque moved for approval of the semi-monthly expenditures as presented. Trustee Baumer seconded the motion. ROLL CALL:

Trustee Cecille	Aye	Trustee Thon	Aye
Trustee Bermudez	Aye	Trustee Hashmi	Aye
Trustee Haque	Aye	Trustee Baumer	Aye

Motion carried.

A-24-035 Ordinance – Budget Adjustment – Amending the 2023 Budget

Request the Board approve an Ordinance entitled “AN ORDINANCE AMENDING THE 2023 OPERATING AND CAPITAL IMPROVEMENTS BUDGET FOR THE VILLAGE OF STREAMWOOD.” This Ordinance amends the 2023 Operating and Capital Improvements Budget for the Village of Streamwood to provide formal spending authority for activity that took place during the year that was not anticipated when the original budget document was prepared.

Trustee Haque presented the Ordinance for first reading and posting.

Finance Director Josh Peacock noted the Village is in stable financial position with 2023 revenues exceeding expenditures. Several key projects were completed in 2023 and the Board directed unassigned fund balance transfers in December 2023 of \$5M with \$2M to Street Improvement Fund, \$1M to Equipment Replacement Fund (ERF) and \$2M to Facilities and Major Equipment Replacement Fund (FERF). The police union contract was signed and salary adjustments of \$1.4M were paid. Unanticipated retirements caused an increase in pension payments in Fire and Police. Overall, a total of \$6,715.00 will need to be adjusted for the 2023 budget.

**PUBLIC WORKS – Trustee Thon/Trustee Haque**

A-24-036 Motion – Vehicle Purchase – Public Works

Request the Board to approve the purchase of one (1) 2025 Freightliner 108 SD Plus tandem axel truck and one (1) 2025 Freightliner 108 SD Plus single axel truck for an anticipated total cost of \$221,542.00.

This Motion authorizes the purchase of 2 vehicles for Public Works. Funds for the vehicles are included in the Equipment Replacement Fund.

Trustee Thon presented the Motion and moved for approval. Trustee Hashmi seconded the motion. Public Works Director Matt Mann stated this is a planned replacement of two 2008 vehicles. Illinois, Sourcewell, local dealers and other purchasing cooperatives do not have any build slots available for this purchase. Minnesota has a state bid for these trucks and allows municipalities in other states to participate. The low bid prices are \$117,855 for the tandem axle and \$103,687 for the single axle. Each cab/chassis takes approximately 12 months to build. All additional equipment will be bid at a later date and brought to the Board for approval. ROLL CALL:

Trustee Thon	Aye	Trustee Bermudez	Aye
Trustee Hashmi	Aye	Trustee Haque	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye

Motion carried.

A-24-037 Resolution – Invest in Cook Grant Application

Request the Board approve a Resolution entitled "A RESOLUTION OF FINANCIAL COMMITMENT CONCERNING THE 2024 INVEST IN COOK COUNTY PROGRAM FOR IRVING PARK FROM EAST OF SCHAUMBURG ROAD TO WEST OF ILLINOIS ROUTE 59 RECONSTRUCTION IMPROVEMENT PROJECT." This Resolution approves the submission and execution of an application and agreement between the Village of Streamwood and Cook County.

Trustee Thon presented the Resolution and moved for approval. Trustee Haque seconded the motion. Public Works Director Matt Mann stated this Resolution is to support an application to Cook County for \$500,00 in funding toward the Village's portion of the West Irving Park Road reconstruction project. Most of the \$9.5M project will be covered by federal and state funding. The project includes installation of a 10-foot multi-use path on the north side of Irving Park Road from just west of Route 59 to east of Schaumburg Road, and a concrete sidewalk on the south side of Irving Park Road, as well as street lighting, landscaping, trees, planter beds and retaining walls as needed. ROLL CALL:

Trustee Bermudez	Aye	Trustee Hashmi	Aye
Trustee Haque	Aye	Trustee Baumer	Aye
Trustee Cecille	Aye	Trustee Thon	Aye

Motion carried.

RESOLUTION 2024-22

**PUBLIC SAFETY – Trustee Hashmi/Trustee Cecille**

A-24-038 Resolution –Fiber Optic Cable Contract Renewal- Astound Business Solutions

Request the Board approve a Resolution entitled "A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A TWO (2) YEAR MAINTENANCE AGREEMENT BETWEEN THE VILLAGE OF STREAMWOOD AND ASTOUND BUSINESS SOLUTIONS, LLC TO MAINTAIN, REPLACE AND REPAIR FIBER OPTIC CABLES WITHIN THE VILLAGE OF STREAMWOOD." This Resolution authorizes the execution of a two-year agreement with Astound Business Solutions to maintain and repair fiber optic cable lines that run between all Village facilities.

Trustee Hashmi presented the Resolution and moved for approval. Trustee Bermudez seconded the motion. IT Director Joe Ritter noted the original agreement in 2020 was with WOW and Astound purchased WOW in November 2021. This agreement is to support the fiber optic lines between Village facilities and to connect all buildings. Astound’s contract is for the continued maintenance for 2 years and at the same cost of \$1,000 per month. ROLL CALL:

Trustee Hashmi	Aye	Trustee Haque	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye
Trustee Thon	Aye	Trustee Bermudez	Aye

Motion carried.

RESOLUTION 2024-23

I-24-001 Information Item – Citizens Fire Academy

The Streamwood Fire Department invites residents 18 years of age and older to join our Citizens Fire Academy. Application deadline is April 12, and the start date is April 29<sup>th</sup>.

**PUBLIC COMMENTS:**

Kris Prangle expressed several concerns and suggestions.

Hank Romero expressed concerns regarding medical care, crime and weapons.



**ADJOURNMENT TO CLOSED SESSION:**

Trustee Baumer moved to adjourn to closed session regarding the performance of specific employees pursuant to 5 ILCS 120/2(c)(1). Trustee Hashmi seconded the motion. ROLL CALL:

Trustee Haque	Aye	Trustee Baumer	Aye
Trustee Cecille	Aye	Trustee Thon	Aye
Trustee Bermudez	Aye	Trustee Hashmi	Aye

Motion carried. The Village Board adjourned to Closed Session at 8:40 p.m.

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Billie D. Roth  
Village President

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Kittie L. Kopitke  
Village Clerk

Approved this 4th day of April 2024