



Community Development
Department

SIDING AND FASCIA

Permit Procedure:

1. Submit a completed permit application.
2. If a contractor is used, s/he must be licensed with the Village.
3. Indicate the type of siding to be used and areas to be covered.

Specifications: *Please note that these specifications are general and **not** comprehensive. Additional changes or suggestions may be made by the inspectors to ensure that the construction is in compliance with Village Codes.*

1. All exterior wall surfaces shall be covered with an approved water repellent membrane (Tyvek) or approved equivalent. The membrane shall be installed in a complete assembly with a minimum number of seams. All seams shall be lapped a minimum of six inches (6"). Any sides or gables without sheathing require installation of a minimum of ½" plywood or OSB sheathing (*VC 9-5-3-7 subsection R703.2.1). All seams, doors and windows shall be fastened with manufacturer's approved tape. (*VC 9-5-3-7 subsection R703.2.1) All wood soffit fascia and window trim materials shall be primed on all sides prior to installation (*VC 9-5-3-9 subsection R903.5).
2. **A Tyvek inspection is required prior to the siding being installed.** Please note that 24 hours notice is required for all inspections.
3. The address numbers shall be placed back on the house. Numbers shall be a minimum of 4" high in a contrasting color.

Covering Existing Siding:

If your walls need insulating or the existing siding is in disrepair, it is usually better to strip off the siding and install new sheathing and siding. If this is not necessary, you need to prepare the old siding for the new siding

Remember the following pointers when installing siding:

1. Joints should be staggered so that a vertical row does not create a channel for sustained water flow.
2. Caulk long, vertical joints so that water flowing down the face of the siding will not be wicked into joints.
3. Nails, flashing, and all metal should be corrosion resistant, either made of aluminum or high-quality galvanized steel (*IRC-R703.4).

4. Make sure the walls, crawl space and attic have adequate ventilation so that moisture does not accumulate (*IRC-R806.1, R408.1).
5. External water meter reader is no longer in use and shall be removed. Wire shall be cut off at house and reader unit discarded.

Before final inspection:

1. All vent caps, electrical fixtures and devices, and house numbers shall be installed. All penetrations for piping or other mechanics shall be sealed with caulk.
2. Site shall be clean and free of any extra material or debris.

Please note Village Code 9-5-2-3 subsection R325 states:

1. No permit shall be issued for new roofing or siding unless the roofing material or siding, as the case may be, on the entire structure is replaced. Where the structure consists of multi dwelling units, the improvement for all of the dwelling units shall be replaced at the same time whenever possible. Where the covenants and restrictions on the property require the exterior of the units to have consistent colors and materials, every attempt shall be made to match the existing colors and materials. If the entire multi-family structure is not replaced at the same time, and subject to subsection D2 herein, a letter of approval is required by the other dwelling unit owners prior to the permit being issued.
2. Exceptions: In addition to any other requirements contained herein, permits for partial replacement of roofing and/or siding in all structures may be allowed with written approval of the building official when the following conditions are met:
 - a. A siding evaluation report is submitted from ITEL Laboratories, Inc.
 - b. The report shall indicate that the original product is still available.
 - c. The report shall indicate that the color match is a 1 or 2 value on the siding match chart.
 - d. No less than one side of the structure is going to be replaced.

References (revised 01/2014): *IRC = International Residential Code (2012) *VC = Village Code