

**MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
HELD ON THURSDAY, MAY 5, 2022**

CALL TO ORDER:

President Roth called the meeting to order at 7:00 pm.

ROLL CALL:

Trustee William Harper	Present	Trustee Mary Thon	Present
Trustee Larry Schmidt	Present	Trustee Rezwanul Haque	Present
Trustee Michael Baumer	Present	Trustee James Cecille	Present
President Billie D. Roth	Present		

All those answering “present” were physically present at the meeting.

PLEDGE OF ALLEGIANCE:

PRESIDENT’S REPORT:

VILLAGE MANAGER’S REPORT:

Village Manager Sharon Caddigan reviewed the SEED event held Saturday, April 30th. The exhibits were visited by 160 people; approximately 200 lbs. of unwanted medications/used sharps were dropped off; papers to be shredded were dropped by 103 residents (full truck); and 434 residents dropped on electronic waste totaling 29,741 lbs.

APPROVAL OF AGENDA:

Request the Board approve the May 5, 2022 Agenda as presented. Trustee Cecille moved for approval. Trustee Haque seconded the motion. A voice vote approved the Agenda as presented.

APPROVAL OF THE MINUTES:

Request the Board approve the Minutes of the Regular Board Meeting of April 21, 2022 as presented. Trustee Harper moved for approval. Trustee Schmidt seconded the motion. A voice vote approved the Minutes as presented.

COMMUNITY DEVELOPMENT – Trustee Thon/Trustee Baumer

A-22-053 Ordinance – Special Use – Diamond Detail – 672-674 Bonded Parkway

Request the Board approve an Ordinance entitled “AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO ALLOW FOR AN AUTOMOBILE DETAILING BUSINESS IN AN I-1 OFFICE, RESEARCH AND LIGHT INDUSTRIAL DISTRICT LOCATED AT 672-674 BONDED PARKWAY.” This Ordinance approves a Special Use Permit for Diamond Detail automobile detailing business.

Trustee Thon presented the Ordinance for first reading and posting.

Community Development Director John Peterson stated the petitioner owns another existing location at 1541 Burgundy Parkway for the same business operation. He is planning to expand into this space for overflow processing and storage. They provide a variety of auto detailing and cosmetic services mostly for high-end luxury car dealers and owners. They will have 3 employees on site, operating Monday through Friday from 8 a.m. to 6 p.m. and Saturday 8 a.m. to 12 noon. The Planning and Zoning Board heard this petition and recommended in favor of the special use with the following conditions: 1. The use of the subject property shall be in substantial compliance with the Plat of survey submitted; 2. The interior use of the building on the subject property shall be in substantial compliance with the floor plan submitted; and 3. All business activities, including any cosmetic work, detailing, or washing of vehicles shall be conducted within the building. Staff concurs with this recommendation.

Trustee Cecille asked if the business is open to the public for vehicle detailing. Mr. Sunil Trehan, one of the owners, stated they will occasionally work on a vehicle outside of their normal work for the dealers. Trustee Schmidt confirmed the use of the spaces. Mr. Trehan stated the new space at 672-674 Bonded will be the administrative office, storage and overflow work area; the main portion of the business is conducted at the 1541 Burgundy Parkway space.

A-22-054 Ordinance – Special Use – Summer’s Cafe – 1038 E. Schaumburg Road

Request the Board approve an Ordinance entitled “AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO ALLOW FOR THE OPERATION OF A RESTAURANT WITH THE SERVICE OF ALCOHOLIC BEVERAGES AND A SPECIAL USE PERMIT TO ALLOW FOR THE OPERATION OF A VIDEO GAMING ESTABLISHMENT IN A C-2 NEIGHBORHOOD COMMERCIAL DISTRICT LOCATED AT 1038 EAST SCHAUMBURG ROAD.” This Ordinance approves the Special Uses for the sale and service of alcoholic beverages within a restaurant and to allow video gaming.

Trustee Thon presented the Ordinance for first reading and posting.

Community Development Director John Peterson stated this is a new owner for a former video gaming café location. It is a 1,500 square foot space in the shopping center. The Planning and Zoning Board heard this petition and recommended favorably with the condition that the use of the space is in substantial compliance with the submitted floor plan. The location meets the Village criteria for alcohol service and for location for video

gaming. Staff concurs with the recommendation. Petitioner Nishit Patel was present for questions.

LEGISLATIVE – Trustee Haque/Trustee Schmidt

A-22-055 Ordinance – Municipal Code Amendment – Zoning Text Changes

Request the Board approve an Ordinance entitled “AN ORDINANCE AMENDING CHAPTER 4 ENTITLED “GENERAL REGULATIONS,” CHAPTER 6 ENTITLED “COMMERCIAL DISTRICTS,” AND CHAPTER 12 ENTITLED “TEMPORARY USES AND STRUCTURES” OF TITLE 11 ENTITLED “ZONING” OF THE VILLAGE CODE OF ORDINANCES OF THE VILLAGE OF STREAMWOOD.” This Ordinance approves the proposed code amendments to various sections of Title 11 (Zoning) of the Village Code allowing alcohol sales at gas stations, food trucks, and amending the home occupation regulations to allow for certain food product preparation and sales.

Trustee Haque presented the Ordinance for first reading. Community Development Director John Peterson reviewed the proposed modifications and stated the prohibition on alcohol sales at gas stations has been in place since 1991. The proposal would allow sale of beer and wine only (new license class) and have size restrictions on the containers and sales area within the store, and limit the on-site advertising.

Food trucks have, to date, not been allowed to operate with the Village. There has been a significant rise in popularity and requests for food trucks, specifically at special events. The proposed regulations would allow food trucks at approved special events only, with application and approval by the Village and Cook County Health Department. The rules would establish operational parameters when the truck is vending food, and regulate where a truck may be parked when not in use as a vendor.

Home Occupation Food Sales have not been an approved business in Streamwood; however, the State of Illinois passed legislation in 2021 known as the “Home-to-Market Act” allowing for expanded “cottage food preparation and sales.” The laws state the items allowed include jams, jellies, syrups, pickled or fermented produce, soups, baked goods and candies. Local health departments are required to inspect the home-based business, like a commercial food business. We cannot prohibit these businesses or restrict them beyond what is allowed in the state’s regulations. Any business in Streamwood seeking this home occupation license for food preparation will need to be inspected by the Cook County Health Department and the Village to ensure compliance with the established guidelines.

Mr. Peterson stated these new business regulations and additions were discussed with the Community and Economic Development Commission, and were subject to a Public Hearing with the Planning and Zoning Board.

Trustee Harper confirmed that any gas station seeking to add alcohol sales will need to file for a special use permit and liquor license in our normal fashion. Trustee Harper asked about the preparation of food on the food trucks. Mr. Peterson stated that some do the majority of their prep work in a commercial kitchen and then either warm or actually prepare the finished product for sale in the truck itself. The truck, as well as their commercial kitchen space, are required to have health department inspections. Trustee Harper asked about labeling on any home-produced food products. Mr. Peterson stated the state requires

the labels to indicate name and location of producer, all ingredients included, as well as sell by/use by dates for freshness, etc.

Trustee Cecille confirmed that the food trucks will have proper water and washing stations for sanitation. He expressed concerns about the home occupations; Mr. Peterson stated the Cook County Health Department has the right to inspect any/all locations producing food for public consumption. Trustee Cecille also asked about the food trucks and “special events” and specifically if a food truck is “hired” for a private event at a home. Mr. Peterson stated the language was kept intentionally broad as it is difficult to determine what the demand will be. Application for any/all events with a food truck will be made through the Community Development Dept.; the application fees have not yet been determined. Mr. Peterson also confirmed that food trucks based outside of Streamwood are allowed to apply and become licensed for events within Streamwood; it is not restricted to only Streamwood-based businesses. Trustee Harper confirmed that the Village will be able to handle this additional licensing with the existing staff.

Village Manager Sharon Caddigan stated there is a pending request for food trucks and asked if the Board would consider waiving the first reading.

Trustee Haque moved to waive the first reading for the Ordinance. Trustee Schmidt seconded the motion. A voice vote approved waiving the first reading. Trustee Haque moved for approval of the Ordinance as presented. Trustee Harper seconded the motion.
ROLL CALL:

Trustee Harper	Aye	Trustee Thon	Aye
Trustee Schmidt	Aye	Trustee Haque	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye

Motion carried.

ORDINANCE 2022-10

A-22-056 Ordinance – Municipal Code Amendments – Business Licensing Changes

Request the Board approve an Ordinance entitled “AN ORDINANCE AMENDING CHAPTER 2 ENTITLED “BUSINESS LICENSES AND REGISTRATION,” CHAPTER 4 ENTITLED “ALCOHOLIC LIQUOR DEALERS,” AND CHAPTER 6 ENTITLED “FOOD DEALERS” OF TITLE 3 ENTITLED “BUSINESS AND LICENSE REGULATIONS” OF THE VILLAGE CODE OF ORDINANCES OF THE VILLAGE OF STREAMWOOD.” This Ordinance approves the proposed code amendments to Title 3 (Business License) sections of the Village Code allowing alcohol sales at gas stations, food trucks, and regulations to allow for certain food product preparation and sales.

Trustee Haque presented the Ordinance and moved to waive the first reading. Trustee Cecille seconded the motion. NOTE: Narrative above in Agenda Item A-22-055. A voice vote approved waiving the first reading. Trustee Haque moved for approval of the Ordinance as presented. Trustee Baumer seconded the motion. ROLL CALL:

Trustee Harper	Aye	Trustee Thon	Aye
Trustee Schmidt	Aye	Trustee Haque	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye

Motion carried.

ORDINANCE 2022-11

FINANCE - Trustee Baumer/Trustee Thon

A-22-057 Motion – Approval of Semi-Monthly Expenditures

Request the Board approve the semi-monthly expenditures in the amount of \$234,311.75 which represents the total of the schedule of bills dated May 5, 2022.

General Fund	\$ 134,912.96
Wetland Special Service Areas	5,442.01
Street Improvement Fund	12,520.38
Facilities Replacement Fund	12,303.30
Water and Sewer Fund	41,631.90
Golf Fund	20,544.05
Police Pension Fund	3,270.00
Firefighters Pension Fund	<u>3,687.15</u>
Total	<u>\$ 234,311.75</u>

Trustee Baumer moved for approval of the semi-monthly expenditures as presented. Trustee Harper seconded the motion. ROLL CALL:

Trustee Thon	Aye	Trustee Schmidt	Aye
Trustee Haque	Aye	Trustee Baumer	Aye
Trustee Cecille	Aye	Trustee Harper	Aye

Motion carried.

PUBLIC WORKS – Trustee Harper/Trustee Cecille

A-22-058 Motion – Low Bid Contract for Materials – Hot Mix Asphalt

Request the Board approve a Motion to accept the bid and authorize the purchase of asphalt paving material at a cost of \$64.25 per ton for surface, \$60.00 per ton for base and \$64.25 per ton for level binder from Plote Construction, the low bidder after the bids are adjusted based on the distance to the asphalt plant. This Motion accepts the bid from Plote Construction, 1100 Brandt Drive, Hoffman Estates, Illinois, the low adjusted bidder, for the purchase of 3,700 tons of surface asphalt, 1,000 tons of base asphalt and 2,500 tons of level binder asphalt for a total estimated cost of \$458,350.00.

Trustee Harper presented the Motion and moved for approval. Trustee Schmidt seconded the motion. Public Works Director Matt Mann noted asphalt prices are up quite a bit from last year due to oil prices and supply issues. This product it used in the in-house street resurfacing

program. Plote, the low bid, is closer in distance so the pricing is better. For the days Plote is not making the mix needed, the alternate bidder, Arrow Road, would be the supplier (next motion). ROLL CALL:

Trustee Haque	Aye	Trustee Baumer	Aye
Trustee Cecille	Aye	Trustee Harper	Aye
Trustee Thon	Aye	Trustee Schmidt	Aye

Motion carried.

A-22-059 Motion – Alternate Bid for Materials – Hot Mix Asphalt

Request the Board approve a Motion to authorize the purchase of asphalt paving material from an alternative source, Arrow Road Construction Co., 3401 S. Busse Road, P.O. Box 334, Mt. Prospect, Illinois, the only other bidder for the purchase of asphalt paving material. This Motion authorizes the purchase of asphalt paving material from an alternative source, on those occasions when asphalt paving material that is not to be provided by Plote Construction, the low adjusted bidder, is not available.

Trustee Harper presented the motion and moved for approval. Trustee Cecille seconded the motion. ROLL CALL:

Trustee Baumer	Aye	Trustee Cecille	Aye
Trustee Harper	Aye	Trustee Thon	Aye
Trustee Schmidt	Aye	Trustee Haque	Aye

Motion carried.

PUBLIC SAFETY – Trustee Schmidt/Trustee Harper

A-22-060 Resolution – Amending Professional Services Agreement – MTI Construction

Request the Board approve a Resolution entitled “A RESOLUTION AUTHORIZING THE EXECUTION OF A FIRST AMENDMENT TO A PROFESSIONAL SERVICES AGREEMENT WITH MTI CONSTRUCTION SERVICES, LLC TO PROVIDE CONSTRUCTION MANAGEMENT SERVICES TO THE VILLAGE OF STREAMWOOD FOR RENOVATION OF FIRE STATION 32 AND STREAMWOOD POLICE STATION RENOVATION.” This Resolution approves an amendment to the Professional Services Agreement with MTI Construction Services, LLC for the renovations of Fire Station 32 and the Police Station.

Trustee Schmidt presented the Resolution and moved for approval. Trustee Cecille seconded the motion. Fire Chief Chris Clark noted this is an amendment to the MTI Construction agreement to include the Guaranteed Maximum Price (GMP) for an addition to Fire Station #32 and remodeling at the Police Station. Chief Clark stated a couple of the trades need to be re-bid; the garage door and drywall. MTI is confident of the pricing they can obtain and is willing to move ahead with the GMP of \$2,742,724.00 in this agreement.

Trustee Harper asked about the drywall issue. Chief Clark stated there were no bidders for the project. The usual contractors are already under contract with other entities, including

many school districts who have ARPA funds available. MTI is seeking alternate sources for the drywall work. Trustee Harper asked about the remodeling of the living quarters at Station 32. Chief Clark stated the costs far exceed the funds available and the remodeling can wait. Trustee Haque asked about the time frame for completion. Chief Clark expects that both projects will start in June; the PD remodeling is phased. Both should be completed by the end of the year. Trustee Cecille expressed concern for the living quarters not being remodeled. Chief Clark stated the addition is far more needed for decontamination and life safety needs; the living space is functional for now. ROLL CALL:

Trustee Cecille	Aye	Trustee Harper	Aye
Trustee Thon	Aye	Trustee Schmidt	Aye
Trustee Haque	Aye	Trustee Baumer	Aye

Motion carried.

RESOLUTION 2022-30

A-22-061 Resolution – Accepting Lowest Responsible Bid for Towing Services – Artie’s Towing

Request the Board approve a Resolution entitled “A RESOLUTION APPROVING AND AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE ON BEHALF OF THE VILLAGE AND AUTHORIZING THE VILLAGE CLERK TO ATTEST TO A CERTAIN AGREEMENT WITH ARTIE’S INC. TO PROVIDE TOWING SERVICES ON BEHALF OF THE VILLAGE.” This Resolution approves a contract for comprehensive towing services with Artie’s Towing.

Trustee Schmidt presented the Resolution and moved for approval. Trustee Cecille seconded the motion. Police Chief Daryl Syre stated that an RFP was published and three area tow companies submitted proposals. Artie’ Towing was the low qualified response. They have provided tow services for Streamwood for the past four years with exceptional performance. This contract is for two years, with an additional two year extension by mutual agreement. Towing costs are paid by the vehicle owners. Trustee Cecille asked if a tow was needed, could a resident call their own choice of tow companies for the service. Chief Syre stated they can, provided the company could provide the same timely service as required. ROLL CALL:

Trustee Harper	Aye	Trustee Thon	Aye
Trustee Schmidt	Aye	Trustee Haque	Aye
Trustee Baumer	Aye	Trustee Cecille	Aye

Motion carried.

RESOLUTION 2022-31

COMMUNITY AFFAIRS – Trustee Cecille/Trustee Haque

P-22-001 Proclamation – May 2022 Bike Month

This Proclamation designates May 2022 as Bike Month in the Village and encourages residents and visitors to experience the joys of bicycling by getting out and going for a ride.

PUBLIC COMMENTS:

ADJOURNMENT:

Trustee Baumer moved to adjourn. Trustee Haque seconded the motion. A voice vote approved the adjournment. The Village Board adjourned their meeting at 7:55 p.m.

Billie D. Roth
Village President

Kittie L. Kopitke
Village Clerk

Approved this 19th day of May 2022